

# Wills



We provide the following services to our clients:

- Wills drafting
- Administration of Deceased Estates

Leave a  
*legacy*  
not a liability!

## Drafting Wills

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- PKF Port Elizabeth will draft your Will free of charge and give you advise on planning your Estate, if one of our partners are appointed as the Executor or Co-Executor in your Estate;
- On your request we can advise and include a Will Trust for minor children, family members or friends in your Will;
- Free of charge safe keeping of your original Will.

## Administration of Deceased Estates

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- PKF Port Elizabeth will draft and complete all the necessary documents and forms to report your Estate to the Master's Offices to obtain a Letter of Executorship;
- We will open an Estate Late Bank Account and advertise the Estate in terms of Section 29 of the Administration of Estates Act 66 of 1965, upon receipt of the Letter of Executorship;
- We make contact with all the Creditors and Debtors and make the necessary arrangements to receive and make payments into and from the Late Estate Bank Account;
- On receipt of all the Certificates of Balance as at date of Death and after 30 days have lapsed since date of advertisement, PKF Port Elizabeth will draft and send the Liquidation and Distribution Account to the Master for his approval;
- The Liquidation and Distribution account, once approved, will be advertised in terms of Section 35 of the Administration of Estates Act 66 of 1965 and will lie for inspection for a period of 21 days;
- As soon as the Tax Clearance Certificate has been received, and the necessary timeframes are met, PKF Port Elizabeth will make the distribution to the Heirs and/or Legatees in your Estate;
- PKF Port Elizabeth will register the Will Trust at the Master's Offices if one was created in your Will;
- We deal with all matters relating to SARS which includes your income tax returns that might be outstanding, register your Estate for tax purposes and attend to Estate Duty if applicable.

## Why use us?

- Our Estates Department has the knowledge, skills and expertise to deal with Estates efficiently and on a timeous basis;
- We have a Tax Department that specialises in dealing with Tax matters relating to Estates;
- With the many rules and regulations that one needs to comply with in order to administer an Estate, it would make sense to utilise the expertise of PKF Port Elizabeth to make this already difficult time as trouble free as possible.

**Please contact us directly for assistance at [elizna.gouws@pkf.co.za](mailto:elizna.gouws@pkf.co.za) or 041-398 5600.**